

## N-Friends Club Activity Rules

### 1. Name

This organization shall be known as N-Friends Club, a Japanese exchange program administered by the NPO Nishitokyo Multicultural and International Center (hereinafter referred to as NIMIC). Individuals participating in the N-Friends Club shall be referred to as N-Friends.

### 2. Purpose

The N-Friends Club aims to facilitate meaningful exchanges among local residents primarily in Japanese, fostering mutual understanding and information sharing as friends residing in the same area. Through the coordination of these Japanese partner activities, the N-Friends Club endeavors to contribute to the development of a multicultural community.

### 3. Conditions of participation

Eligibility for N-Friends Club membership is contingent upon meeting the following criteria, with the possibility of relaxation, provided it aligns with the club's stated purpose in Article 2:

- (1) Residents, workers, or students in Nishitokyo City,
- (2) NIMIC members (with payment of the specified annual membership fee),
- (3) Individuals aged 18 years or older, and
- (4) Japanese N-friends must have completed the introductory Japanese volunteer course in Nishitokyo City or volunteered for more than one year regardless of type.

### 4. Participation fee

Participation in the N-Friends Club is free of charge. Participants are responsible for covering their own transportation expenses and related costs.

### 5. Program contents

N-Friends can engage in the following programs (program details subject to change without prior notice):

- (1) Exchange with a Japanese partner
- (2) Participation in events, including exchange events

### 6. Prohibited matters

N-Friends are prohibited from engaging in the following activities. Violation of these rules may result in the suspension of club participation:

- (1) Conducting sales, election campaigning, or religious activities using the N-Friends Club platform,
- (2) Unauthorized disclosure or dissemination of personal information obtained through N-Friends Club activities, and
- (3) Any acts that defame or slander the N-Friends Club or fellow N-Friends.

#### 7. Handling of personal information

The N-Friends Club secretariat will manage N-Friends' personal information with the utmost confidentiality, utilizing it solely for activities related to the N-Friends Club.

#### 8. Scope of responsibility

The N-Friends Club secretariat and NIMIC bear no responsibility for any issues arising from exchanges between Japanese language partners.

#### 9. Conditions for withdrawal from membership

NIMIC will cancel the membership if any of the following conditions apply to N-Friends:

- (1) When a N-Friend ceases to be a NIMIC member,
- (2) When a N-Friend requests the membership withdrawal to the N-Friends Club secretariat,
- (3) When there has been no reply to contact from the N-Friends Club secretariat for more than one year, or
- (4) When a N-Friend commits any of the prohibited acts described in the Article 6 above.

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